## MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE



(UGC-AUTONOMOUS INSTITUTION)





## **Checklist for Documents Maintained by MITS Cells/Committees**

## **EVENTS ORGANIZED**

(NSS/NCC)

Name of the Cell :

**Responsibility**:

Department :

**Designation**:

S.no	Details	AY 2020-21	AY 2021-22	AY 2022-23	AY 2023-24
1	Yearwise Consolidated Sheet (From 2020-21 to 2023-24-till date)				
2	Post Event Report				
3	Principal Approval Letter				
4	Circular				
5	Brochure /Invitation/Schedule				
6	Participant Student List				
7	Photos / Geo tagged photo.				
8	Certificates				